

Interior inspection check list

1. Check file prior to inspection, notes # of units and fire separations, i.e. basement ceilings
Currant registration and any notes specified
2. Note apartment #
3. Door closers on all doors leading to exits to common halls
4. Sanitation
5. Smoke detectors in and outside of bedrooms, hardwired common halls, basements, and interconnected, battery operated in apartments
6. CO detectors 15' from sleeping on the lowest sleeping area, unless gas fired utility is on that floor
7. Under sink penetrations must be sealed
8. Kitchen and Bathroom fixtures operable, cabinets in good shape
9. Operable windows
10. Plumbing leaks, loose fixtures
11. Open boxes, receptacle and switch covers, non-working light etc.
12. Check above drop ceiling for Breach in fire separation
13. Basement check ceiling ,stairwells to basements fire rated, door closers at bottom
14. Ask tenant if problems exists
15. No double key locks, must be thumb latch, no hasps n bedroom doors or double key locks
16. No portable heaters or unvented heaters as main source of heat, they're allowed as back up heat
17. If no window in bathroom , a power exhaust is required
18. Can't go through a bedroom to get to a bedroom
19. All bedrooms must have doors
20. 5 sq. ft. required for egress windows
21. No storage in hallways or stairways
22. Fire escapes must be in good shape
23. Pull stations need reports
24. Sprinkler systems need reports
25. Elevator reports
26. Interior surfaces, walls, floors
27. Exhaust flues pitched and sealed
28. Down tubes on water heaters
29. Fire extinguisher tags currant
30. Handrails/guardrails at all stairs
31. Exit signs